

# MALAYSIAN CLEANING PROFICIENCY COURSE (MCPC)



We train & upskill to ensure you or your staff have the knowledge and skills to make cleaning management more effective and cost-saving.

Our 30 over years of professionalism, experience, and expertise make us number one training centre recognised and trusted in the cleaning industry.

**MCPC 1 (BASICS OF CLEANING)**

**MCPC 2 (FLOOR MAINTENANCE, EXTERIOR & INTERIOR CLEANING)**

**MCPC 3 (CARPET MAINTENANCE)**

**MCPC 4 (FLOOR RESTORATION)**



**ISSA** <sup>®</sup> **MEMBER**  
The Experts  
on Cleaning and Maintenance

# MCPC 1 (BASICS OF CLEANING)



## General Description (3 Days Course)

The first ten preliminary tasks are designed to give operatives within the cleaning industry a hands-on training scheme, which allows the operative to master and improve his/her skills in cleaning. Our training methods are simple but effective using two key elements. Practical skills training which allow the candidate to learn through classroom experience and to gain additional underpinning knowledge through classroom sessions well supported with handouts and video.

## Course Objectives

- Master all basic cleaning techniques which will enable the participants to be more effective and efficient at the workplace.
- Helping the participants to understand the basic needs with regards to personal and public safety.
- Increasing the participant's awareness for property longevity.
- Able to increase productivity, saving cost and time when carrying out cleaning tasks.
- Master all skills in floor maintenance which will enable the participants to be more effective and efficient at the workplace.

## Subjects Covered

- Introduction to Cleaning
- Health and Safety of Cleaning
- Chemical Competence
- Recognition of Floors
- Dust Mopping
- Single Solution Mopping
- Two Solution Mopping
- Buffing & Burnishing
- Window Cleaning
- Spray Cleaning
- Wall Washing
- Suction Cleaning
- Washroom Cleaning 1 & 2
- Equipment Care

# MCPC 2 (FLOOR MAINTENANCE, EXTERIOR & INTERIOR CLEANING)



## General Description (2 Days Course)

A combination of hard floor surfaces maintenance and exterior & interior cleaning, which will make the operation more efficient and cost effective. Analysing the different types of seals and polishes and when they should be used. The safe removal of polish from a floor surface and how to re-apply using the most efficient methods to ensure cost effectiveness and enhanced appearance. Emphasis will be given to safety measures not only for the operative but also the general public.

## Course Objectives

- Able to understand when and how to use floor seals and polish
- Learning the correct way of using machinery to perform tasks of scrubbing, stripping & bonnet mopping with minimal effort & maximum efficiency.
- Mastering the techniques of exterior and interior cleaning.
- Able to erect a lightweight tower scaffold to at least 2 levels safely.
- Able to perform high dusting using dry and wet cleaning methods.
- Able to maintain the appearance & lifespan of furniture by using simple and effective methods.

## Subjects Covered

- **Machine Scrubbing & Drying**
- **Strip, Dry and Re-applying Emulsion Polish**
- **Bonnet Mopping**
- **Cleaning of Stairs**
- **Simple Access Equipment**
- **High Level Cleaning (Below 3 Meters)**
- **Dusting, Damp Wiping, Washing & Polish Application**

**Pre-Requisite MCPC 1 (Basics of Cleaning)**

# MCPC 3 (CARPET MAINTENANCE)



## General Description (2 Days Course)

This professional course looks into carpets and upholstery cleaning & maintenance for operative. It combines different methods of carpets cleaning plus all-important stain removal technique.

## Course Objectives

- Understand different types of carpet care & maintenance.
- Master different methods of carpet treatment including daily, periodically and cosmetic cleaning of carpet.
- Master the methods of upholstery cleaning including fabric chairs, sofas and mattresses.
- Ability to identify carpets by using burn testing method.
- Able to effectively remove stains

## Subjects Covered

- **Carpet Skimming**
- **Spray Extraction**
- **Dry Foam Shampooing**
- **Wet Shampooing**
- **Dry Powder/Granules Carpet Cleaning**
- **Upholstery Cleaning**
- **Stain Removal**

**Pre-Requisite MCPC 1 (Basics of Cleaning)**



# MCPC 4 (FLOOR RESTORATION)



## General Description (2 Days Course)

By far the most demanding of all the modules. This module concentrates on the most common floor surfaces found within the commercial and domestic environment, and how to prepare and treat each surface for polish application and maintenance. What are the four floor groups and how it affects decision making on the maintenance programme. Our latest wood floor and stone surface machine technology will demonstrate how easy and cost effective the maintenance can be. How and when seals and polishes should be applied to stone surfaces.

## Course Objectives

- Able to restore hard surfaces by using the latest methods used in the industry.
- Ability to learn and understand the different types of floor seals and knowing the right sealer to be used to the right type of floor and also how and when to seal the floor.
- Able to re-apply and maintain a mint appearance by polish and spray techniques.
- Master all skills in floor restoration which will enable the participants to be more effective and efficient at the workplace.

## Subjects Covered

- **Vitrification (Crystalization)**
- **Re-applying Semi Permanent Seal using Abrasive Disk**
- **Re-applying Semi Permanent Seal for Concrete Floor**
- **Re-applying Semi Permanent Seal using Chemical Stripping**
- **Applying Polish & Maintenance**

**Pre-Requisite MCPC 1 (Basics of Cleaning)**

# CONTACT US



For More Information On The Training Programmes  
And Other Services Provided

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[WWW.MECSC.COM.MY](http://WWW.MECSC.COM.MY)

# MALAYSIAN ENVIRONMENT CLEANING SCIENCE SDN. BHD.

## TRAINING SCHEDULE FOR THE YEAR 2022

DATE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
01	New Year	CNY Day 1	M1	M2	SUN	M1	M2	M1	M3	SAT	M1	M2
02	SUN	CNY Day 2	M1	SAT	Labour Day (R)	M2	SAT	M1	M3	SUN	M1	M2
03			M2	SUN	Hari Raya 1	M2	SUN	M1	SAT	M1	M2	SAT
04			M2	M1	Hari Raya 2	SAT	M1	M2	SUN	M1	M2	SUN
05	M1	SAT	SAT	M1	M3	SUN	M1	M2	M1	M1	SAT	M1
06	M1	SUN	SUN	M1	M3	Agong's Birthday	M1	SAT	M1	M2	SUN	M1
07	M1	M1	M1	M3	SAT	M3	M3	SUN	M1	M2	M1	M1
08	SAT	M1	M1	M3	SUN	M3	M3	M1	M2	Prophet Muhammad's Birth	M1	M2
09	SUN	M1	M1	SAT	M1	M4	SAT	M1	M2	SUN	M1	M2
10	M1	M2	M3	SUN	M1	M4	SUN	M1	SAT	M1	M3	SAT
11	M1	M2	M3	M1	M1	SAT	Hari Raya Haji (R)	M3	SUN	M1	M3	SUN
12	M1	SAT	SAT	M1	M2	SUN		M3	M1	M1	SAT	State of Selangor's Birth
13	M2	SUN	SUN	M1	M2	M1	M1	SAT	M1	M3	SUN	M3
14	M2	M1	M1	M4	SAT	M1	M1	SUN	M1	M3	M1	M3
15	SAT	M1	M1	M4	SUN	M1	M1	M1		SAT	M1	M4
16	SUN	M1	M1	SAT	Wesak (R)	M2	SAT	M1	Malaysia Day	SUN	M1	M4
17		M3	M4	SUN	M3	M2	SUN	M1	SAT	M1	M4	SAT
18	Thaipusam	M3	M4		M3	SAT	M1	M4	SUN	M1	M4	SUN
19	M1	SAT	SAT	Nuzul Al-Quran	M4	SUN	M1	M4	M1	M1	SAT	M1
20	M1	SUN	SUN	M1	M4	M1	M1	SAT	M1	M4	SUN	M1
21	M1	M1	M1	M1	SAT	M1	M4	SUN	M1	M4	M1	M1
22	SAT	M1	M1	M1	SUN	M1	M4	M1	M3	SAT	M1	M2
23	SUN	M1	M1	SAT	M1	M2	SAT	M1	M3	SUN	M1	M2
24	M2	M4	M2	SUN	M1	M2	SUN	M1	SAT	M1	M2	SAT
25	M2	M4	M2	M1	M1	SAT	M1	M2	SUN	M1	M2	SUN
26	M3	SAT	SAT	M1	M2	SUN	M1	M2	M1	M1	SAT	Christmas (R)
27	M3	SUN	SUN	M1	M2	M1	M1	SAT	M1	M2	SUN	M1
28		M1	M1	M2	SAT	M1	M2	SUN	M1	M2	M1	M1
29	SAT		M1	M2	SUN	M1	M2	M2	M4	SAT	M1	M1
30	SUN		M1	SAT	M1	M2	Awal Muharram	M2	M4	SUN	M1	
31			M2		M1		SUN	National Day		M1		SAT

### MALAYSIAN CLEANING PROFICIENCY COURSE (MCPC)

M1	MCPC 1 (BASICS OF CLEANING)
M2	MCPC 2 (FLOOR MAINTENANCE & LOWER EXTERIOR & INTERIOR CLEANING)
M3	MCPC 3 (CARPET MAINTENANCE)
M4	MCPC 4 (FLOOR RESTORATION)

SAT, SUN OR PUBLIC HOLIDAY

Registration Form

<https://bit.ly/3JcQqEW>

